



How a Little Planning Beats a Lot of Firefighting: Use simple planning skills to transform your productivity

Fergus O'Connell

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If you've ever been told that you `have to do more with less? or `work smarter not harder? and wondered what these things are supposed to mean, this book gives you the answer.

It shows how a little planning - normally thought of as being the preserve of large undertakings, great construction projects or huge sporting events or military offensives ? will indeed enable you to get more done with less effort.

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